

The background of the slide features a large, stylized logo for MotoAmerica. The logo consists of a large, light blue 'M' on the left and a large, light red 'A' on the right, both with a 3D effect. Below the 'M' and 'A' is the word 'MOTO' in light blue and 'AMERICA' in light red, both in a bold, italicized sans-serif font.

MotorsportReg User Guide

2016 MotoAmerica Registration for Qualifying Event

Rider Requirements

The American Motorcyclist Association issues all competition licenses, including number requests. Please visit their website to apply. All riders are required to have a valid 2016 AMA License # to race.

Please visit <http://www.motoamericaregistration.com/rules-and-regulations/> to view MotoAmerica's Competitor Information for Licensing, Rules and Regulations, Technical Bulletins, Competitor Bulletins, and other info.

This guide is intended to help you register for the qualifying event, which must be completed prior to race event registration. If you have any questions unanswered by this visual aid, then please contact Ashley Hyde at 714-249-7663 or email Registration@motoamerica.com

In the qualifying event, you will create an account as the entrant, and if the entrant is not the rider, you will also create a profile for the rider. Your application requires a 25% deposit, however, this will not be charged until your application is accepted.

You will need to upload the forms located at <http://www.motoamericaregistration.com/rider-and-crew-entry/>

For Premier applications please fill out the Premier Entrant Agreement, submit a rider resume, doping agreement, and purse payment designation.

For all other applications please submit the Season/Single Event Entrant Agreement, doping agreement, and purse payment designation.

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Create or Log In to Existing Account

Since 2016 is the first season using MotorsportReg, you will need to create an account for your first event.

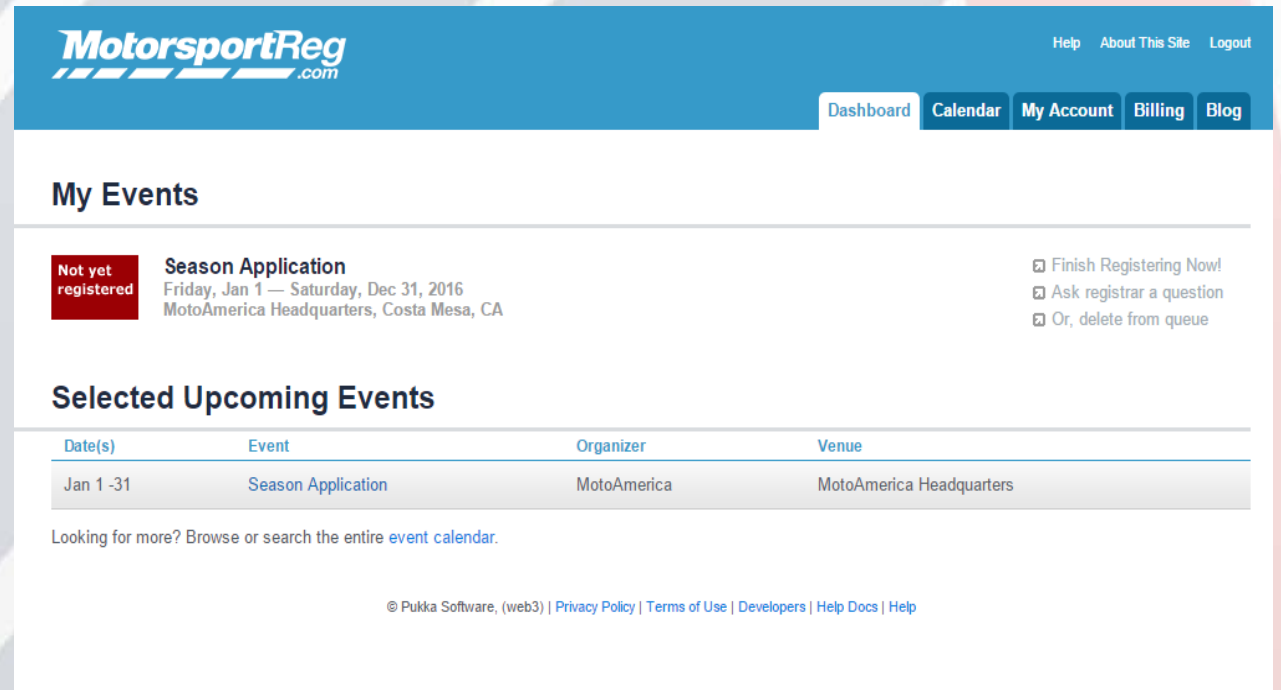
Follow the link below to create an account with MotorsportReg.

<https://www.motorsportreg.com/index.cfm/event/register.start>

Enter the required personal information and create your own username and password.

Once you complete this process you will be directed to your *Dashboard*, which looks like the image shown here.

The entrant should be the one creating the account. Once account creation is complete, you can add additional people (riders, crew members, etc) to register for events under your account.



The screenshot shows the MotorsportReg dashboard. At the top, there's a blue header with the MotorsportReg logo and navigation links: Help, About This Site, Logout, Dashboard, Calendar, My Account, Billing, and Blog. The main content area is titled 'My Events'. It features a red box labeled 'Not yet registered' next to the 'Season Application' event, which is scheduled for Friday, Jan 1 — Saturday, Dec 31, 2016, at MotoAmerica Headquarters, Costa Mesa, CA. To the right of this event, there are three checkboxes: 'Finish Registering Now!', 'Ask registrar a question', and 'Or, delete from queue'. Below this, there's a section titled 'Selected Upcoming Events' with a table listing the event details.

Date(s)	Event	Organizer	Venue
Jan 1 -31	Season Application	MotoAmerica	MotoAmerica Headquarters

Looking for more? Browse or search the entire [event calendar](#).

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Account Navigation Page



Dashboard

Register for upcoming events and view events you are already engaged in.

Calendar

View a schedule of all MotorsportReg events. To view MotoAmerica events only, simply type in 'MotoAmerica' in the search bar in the left hand column.

My Account

Add details to your account such as profile picture, garage & vehicle info, club memberships, medical information, previous experience, and contact information.

Billing

View payment history and outstanding fees.

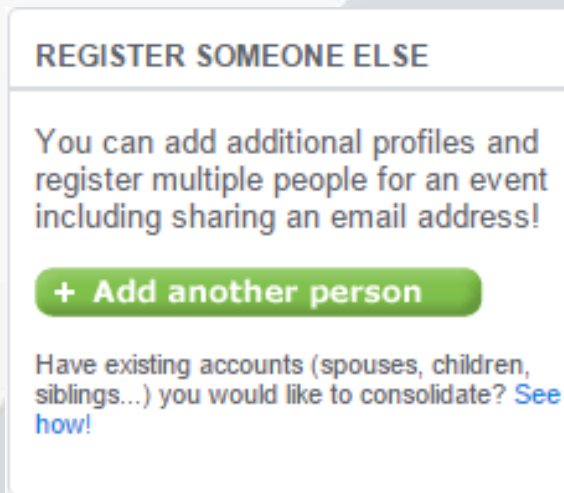
Blog

Keep up with MotorsportReg news.

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Registering Riders & Crew Members

If the entrant is the account representative and is NOT the rider, then follow these steps to add a rider. **You do not need to create a new account again.**



- ← Click *My Account* and you will see this box. Click the green + *Add another person* button. You will follow a similar process to the account creation, entering the rider or crew member's personal information. Once complete it will direct you to the new profile's account page. Click the *My Account* tab to update the information, and you will now see two profiles – the entrant's and the added rider or crew member. You can follow this process to add as many profiles as necessary to the entrant's account.

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Registering For An Event

[Dashboard](#)

My Events

Not yet registered

Season Application
Friday, Jan 1 — Saturday, Dec 31, 2016
MotoAmerica Headquarters, Costa Mesa, CA

Selected Upcoming Events

Date(s)	Event	Organizer	Venue
Jan 1 -31	Season Application	MotoAmerica	MotoAmerica I

Looking for more? Browse or search the entire [event calendar](#).

From the *Dashboard* you will be able to select from the list of events that are available to register for.

The event called *Season Application* is a qualifying event that you **MUST** register for one time prior to any other events. Once your AMA Membership Number is verified, other available race events for you to register for will appear on your *Dashboard*. The entrant and/or rider/s must complete the qualifying event application first.

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
Registering for the Qualifying Event


When you click on the link for *Seasonal Application*, a page with registration deadline information will open. Click *continue*.


Season Application

Event Requirements

Registration ends in 11 months on October 31, 2016 11:59 PM PDT

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[Continue](#)



Click *Register Now* for the person entering the event. **If you are an entrant who is NOT the rider, then complete registration as an entrant.** If you are both the rider and the entrant, then you may proceed under your own name and register as a rider.

Choose Profile

	Ashley Hyde ahyde@motoamerica.com	3186-D Airway Ave Costa Mesa, CA 92626 US	Emergency contact: Niccole Cox (714) 242-5954	Register Now
	Niccole Cox ncox@motoamerica.com	3186-D Airway Ave. Costa Mesa, CA 92626 US	Emergency contact: Ashley Hyde 9495738757	Register Now


REGISTER SOMEONE ELSE

Register multiple people and make a single payment!

[+ Add another person](#)

Have existing accounts (spouses, children, siblings...) you would like to consolidate? [See how!](#)

Entrant Registration



Select a Registration Option (or [clear](#))

Entrants w/Riders

An Entrant may or may not be the rider. The entrant must be over 18, and will be responsible for registration fees and compliance with all regulations

If you are an entrant who is NOT the rider complete registration as an [entrant first](#).
Then use the [register someone else](#) link on the next page to register your rider.

☒ I AM an ENTRANT

Riders Register Here

If you have an entrant separate from the rider be sure they register as an entrant above first.

☐ Premier


☐ Season

☐ Single Event

☐ By clicking continue and registering for this event, you acknowledge that MotorsportReg.com makes no refunds of any kind.
View the MotorsportReg.com [terms](#) for details.

☒ I AM an ENTRANT

AMA License Number *

AMA Exp Date * 

Enter a date like: mm/dd/yyyy
Must be valid through Sept 15th 2016.

Team Name *

As the entrant, select the **I AM an ENTRANT** option.

Enter your AMA Membership Number, Expiration Date, and Team Name.

You must have an AMA Membership Number to register for the event.
A number is acquired from <http://www.americanmotorcyclist.com/>
under *Membership Info* for \$49.

Pay Fees

Ashley Hyde

Season Application

 Delete From Queue

Qty	Item	Amount
1	I AM an ENTRANT	\$0.00
Total Due		\$0.00

Payment for this event is deferred. Your account will be verified but charged by the organizer at a later date.

[+ Add more attendees](#)

[+ Add more events](#)

No payment due!

There is no money due for your registration. Click the button to finalize your registration.

[I'm Done, Finish! ✓](#)

Once you complete Entrant Registration for the qualifying event you will be directed to a fee page. Just click *I'm Done, Finish!* An event receipt will appear for you.

In your *Dashboard* the *Season Application* will now appear like below. Once your AMA Membership Number is verified, a new event to register for will appear on your Dashboard. Follow the same process to register for race events.

Confirmed

Season Application

Friday, Jan 1 — Saturday, Dec 31, 2016
MotoAmerica Headquarters, Costa Mesa, CA

[Event Dashboard](#)

[Attendee list](#)

[Register someone else](#)

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Rider Registration

Riders register under the Rider section, not the Entrant section. Select the tier you'd like to enter under – Premier, Seasonal, or Single Event.

*We are only accepting new Premier entrant applications in the Superbike class. Existing 2015 Premier entrants in the Superstock 1000 and Supersport classes may still apply.

Most fields in the remainder of the form should be self explanatory, but we have attached guidance instructions for a few technical fields like Bike Details, Team Name, and File Uploads. If you have any questions unanswered in this guide, then please contact Ashley at 714-429-7663 or email Registration@motoamerica.com.

Riders Register Here


If you have an entrant separate from the rider be sure they register as an entrant above first.

☐ Premier

☒ Season

AMA Membership Number *

AMA Exp Date *



Enter a date like: mm/dd/yyyy

Must be valid through Sept 15th 2016.

Bike Details

Click the *Add* button to the right of *Vehicle* field.

This window will appear and you can enter pertinent details about your vehicle. Then *Save Vehicle* when you're done.

Bike Details

Any backup or secondary motorcycles will be entered in a future step of the registration process

Season Bike / Entry Details

Vehicle:

No vehicle listed! Click (+) button -->

to complete this portion of the form

Class:

Choose class...

Please fill out vin/displacement/make and sponsors for your bike. Additional information fields are not required.

Make: *

N/A Choose Make...

Model:

Sponsor:

Race organizations may promote your sponsor if provided

Transponder Number:

If your car has an AMB or other transponder, enter the value here including leading zeroes

Engine Displacement:

cc

Enter the size of your motor in cc (1000cc = 1 liter)

VIN:

Some organizations use VIN to track your vehicle

Save Vehicle ☒

Please be sure to fill out VIN, engine displacement, make, and sponsors for your bike. Additional information fields are not required.

Team Name

Keep in mind that the team name you select will show on all entry lists and results.

Team & Paddock

Team Name *

What team are you pitting with? *

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Agreement and Final Requirements

Below are the final forms and requirements.

These must be completed before your application will be accepted.

1. Rider Resume

You must upload your rider resume below for review.

Upload Rider Resume *


 Choose a file

2. Entrant Agreement

Print the agreement and upload the completed copy below.

[MotoAmerica_2016 Championship Season Entrant Agreement.pdf](#)

Upload Completed
Rider/Entrant Agreement *

 Choose a file

3. Purse Payment

Print the Purse Payment Designation and upload the completed copy below.

[2016 MotoAmerica Purse Payment Designation.pdf](#)

Upload Completed Payment
Designation Form *

 Choose a file

4. Doping Agreement

Print the consent to doping control form then upload the completed copy below.


[MotoAmerica Doping Acknowledgement 2016.pdf](#)

Upload Completed Doping
Agreement *

 Choose a file

Uploading Files

All agreements and final forms will be filed electronically, except for the Waiver Agreement. The 2016 Waiver Agreement will be available on MotoAmericaRegistration.com. It must be signed by the individual requesting access prior to any credentials being provided by MotoAmerica.

1. You may upload your rider resume from your personal computer to your application.
- 2-4. Click the hyperlink provided and open the forms on your computer, then print. Fill out all required information and signatures. Then scan the completed forms back onto your computer, and save so you can select the file to upload to your application using this button.  Choose a file

If you have any questions about specifics on these forms, please contact MotoAmerica Registration by calling 714-249-7663 or emailing Registration@motoamerica.com.

Pay Fees

Rider 1

Season Application

[Delete From Queue](#)


Qty	Item	Amount
1	Deposit - Season Superstock 1000	\$1,500.00
1	Season	\$0.00
Total Due		\$1,500.00

Payment for this event is deferred. Your account will be verified but charged by the organizer at a later date.

[+ Add more attendees](#)[+ Add more events](#)

Pay by Credit Card

Your card will not be immediately charged! The organization will process your payment based on their policies at a later date.

Total Due: **\$1,500.00 USD** 

Credit Card # *:



16 digits without spaces or dashes

Expiration Date *:

1 - Jan / 2015

Security Code *:

3 or 4-digit code on card - [see a picture](#)

Billing Address

Verify the address where statements for this credit card are delivered

Name *:

Ashley Hyde

Address *:

3186-D Airway Ave

City, State, Zip Code *:

Costa Mesa, CA 92626

Country *:

United States

[Verify & Put On File →](#)

Clicking this button will verify your account to be charged later. Only click once! This may take 60 seconds or longer.

Rider Fee Payment

Once you finish completing the application, you will be directed to a fee payment form. Here you will see your total amount due. You must provide valid credit card payment information with the associated billing address. Once you are finished, click

[Verify & Put On File →](#)

This will store your payment information on file, and you will be charged at a later date once the next step of registration is complete.